



## 2023 Chemical Warfare Agent Preparedness Work Group Hands-On Training

### Schedule of Events

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The 2023 Chemical Warfare Agent Preparedness Training program will be held Monday, March 27, through noon on Friday, March 31, 2023, at the [Johnson County Armory](#) in Franklin, IN.

**Address:** [Johnson County Army National Guard Armory](#), 325 Minuteman Way, Franklin, IN 46131

Training sessions will be held daily (Monday through Friday) from 8:00 a.m. until approximately 5:30 p.m. each day, except for Friday where we will finish at noon. Participants will need to make their own lodging arrangements. Hotels are located in Franklin, IN, and in Edinburgh, IN, no more than 12 miles away from the armory. Please allow sufficient travel time each morning and plan to bring a lunch and stay on site each day (see Dining Options, below, for more information).

### Register Immediately

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All participants must **register** for the course using the following link and password (the training is hidden and only viewable by approved participants): <https://www.trainex.org/ChemWarPrep> and enter the **password: CWAPT**

### Important Information about Lodging, Travel, and Attendance

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All participants should prepare travel authorizations (TAs) and vouchers in accordance with their regional policies and EPA. Please make sure you include the site-specific project code for the 2023 Chemical Warfare Agent Preparedness Work Group Training, which is **MM757208**, on your TA in the **Site Project field on the Accounting tab** in Concur. **You must enter this code even if your travel costs were funded by your region or program office.**

It is anticipated that OSCs, instructors, and other participants will be arriving on Sunday, March 26, 2023, and staying through the night of Thursday, March 30, 2023. **Participants are expected to stay through the Friday morning session ending at noon and** should make travel arrangements accordingly. Participants should plan to travel home on Friday afternoon, or Saturday, April 1, 2023, if needed.

Regions should make every effort to coordinate travel (arrival and departure times) so that up to three participants share a rental car.

## Hotels

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Blocks of rooms are being held at two hotels in Franklin and Edinburgh, IN: the Hilton Hampton Inn and the Holiday Inn Express. The blocks of rooms are set for Sunday arrival and Friday departures. The lodging rate is \$98 (government rate) with 12% tax in Franklin and Edinburgh. **There is no pre-paid master account room block, and each region or program office will need to cover the travel of the attending participants.**

Reservations at the hotel of your choice must be confirmed with a credit card. You are responsible for cancelling your hotel reservation if you cannot attend.

### Hotel Option 1

Hampton Inn  
361 Paris Drive  
Franklin, Indiana, 46131  
317-668-5080

Reservations must be made before **Tuesday, February 28, 2023**, to receive the block rate, also the government rate.

To reserve a Hampton Inn room, please use this [LINK](#) or call 317-668-5080 and state that you are reserving under the “**EPA-CWA 3-26-23**” room block to receive the block rate.

Hotel check-in time is 3:00 p.m., and check-out time is 11:00 a.m. Cancellations must be received no later than 24 hours prior to the scheduled date of arrival. If you fail to provide notice, one night’s lodging and tax will be charged to your credit card. Hampton Inn rooms include a breakfast buffet which features hot and cold items daily, complimentary WIFI and use of the indoor heated pool and fitness center.

### Hotel Option 2

Holiday Inn Express  
12225 N. Executive Drive  
Edinburgh, IN 46124

Reservations must be made before **Sunday, February 26, 2023**, to receive the block rate.

The hotel is located about 12 miles from Franklin, IN. To reserve a Holiday Inn Express (HIX) room by telephone, please call 812-526-4919 and state that you are reserving under the “**Scientists at Armory**” room block code to receive the block rate.

Hotel check-in time is 3:00 p.m., and check-out time is 11:00 a.m. Cancellations must be received no later than 6 p.m. one day prior to arrival to cancel without penalty. If you fail to provide notice, one night’s lodging and tax will be charged to your credit card. HIX provides their Express Start Breakfast Buffet which features hot and cold items daily, complimentary WIFI and use of their indoor heated pool and spa and fitness center.

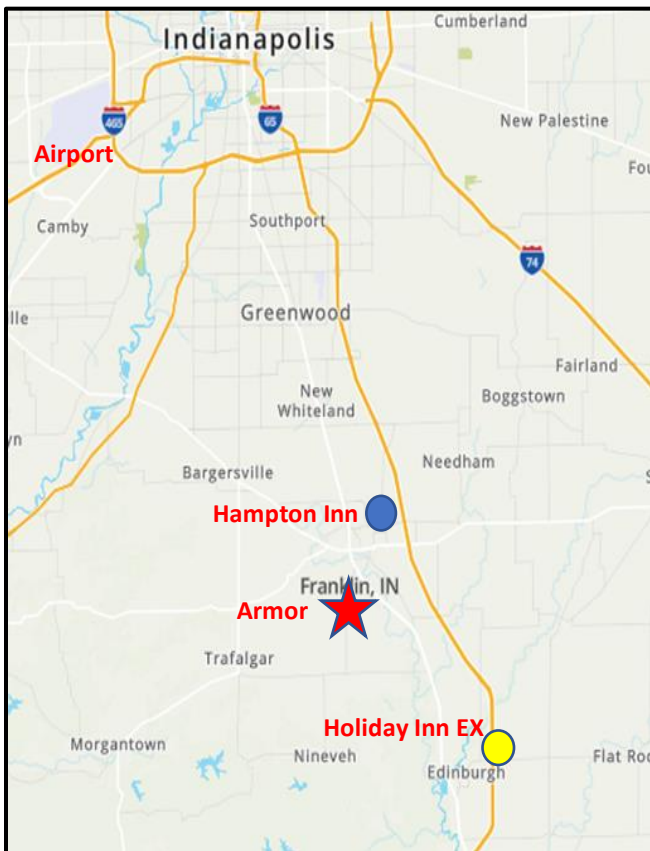
## Dining Options

A variety of restaurants are available in Franklin and Edinburgh for dinner. A complimentary breakfast is included in the room rate at all hotels. We have a 1-hour break for lunch each day and recommend that everyone bring a lunch with them each morning to class. We will have a refrigerator to keep the lunches and extra room in iced coolers.

## What to Pack for the Franklin Area

The average high temperature in March is 53°F and the average low is 35°F. Please be advised that the training sessions will be held both indoors and outdoors and training rooms may not be climate controlled. Be sure to pack a light jacket or sweater to wear while you attend the training.

## Getting to the Franklin Area

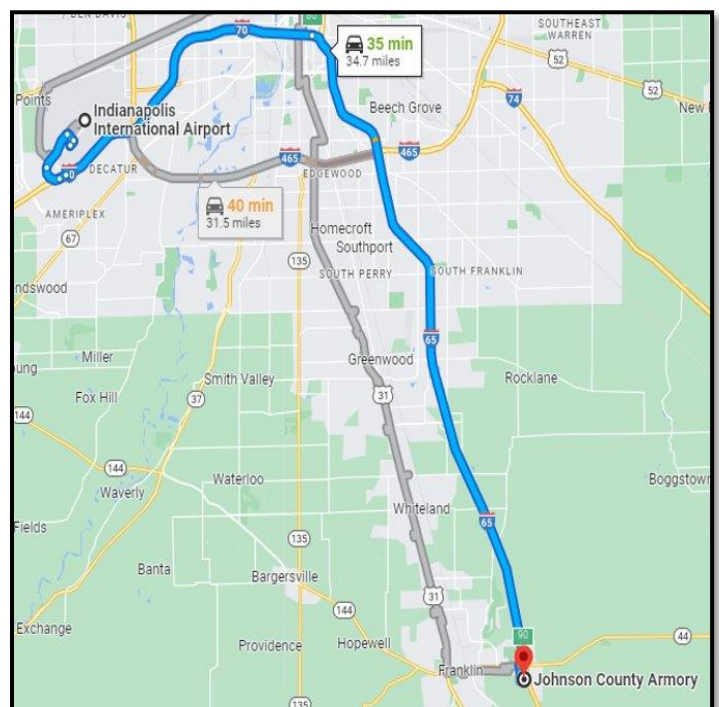


Franklin, IN, is located 35 miles southeast of the Indianapolis airport. Drive time to and from the airport to Franklin is typically 35 minutes.

Carpooling is encouraged for Regional participants who are driving.

Attendees who are flying should compare flights and choose the least expensive flights from their points of departure. We anticipate that participants will coordinate their flight arrivals and departures and carpool to and from the airport.

The suggested quickest drive from the Indianapolis Airport to Franklin, IN, can be seen below.



## Training Site Information

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Johnson County Army National Guard Armory  
325 Minuteman Way  
Franklin, IN 46131



The National Guard Armory (Armory) is located in the city of Franklin, about 26 miles south of Indianapolis, Indiana, and 35 miles from the Indianapolis Airport.

