

FRTR Meeting Remote Participation Instructions

Wednesday, November 13, 2019 from 8:30 AM to 4:30 PM eastern

Meeting agenda and materials can be accessed at <https://frtr.gov/meetings1.htm>



Check-in through Trainex then join Skype Meeting: <https://trainex.org/onlinecheckin/frtrfall2019>

- Trouble Joining? Try the Skype Web App at <https://meet.lync.com/usepa/balent.jean/YY4J1H5R?sl=1>

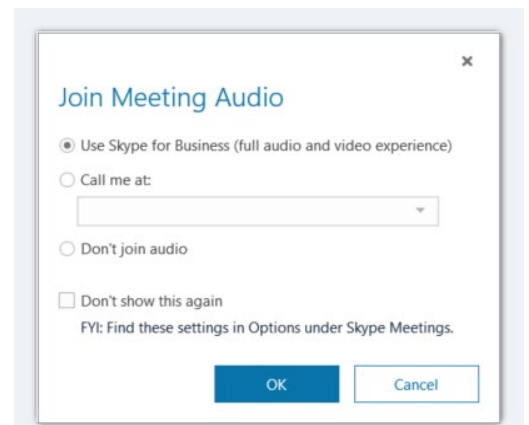
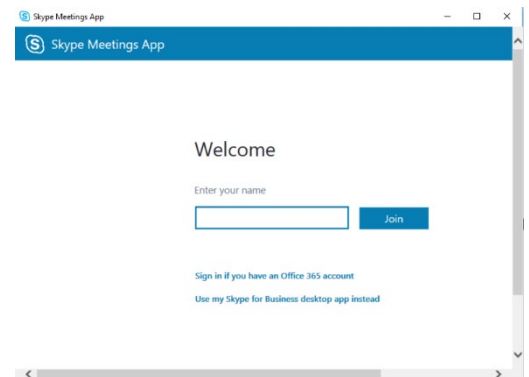


Audio is available online by default or you may join by phone: **+1 (202) 991-0477**, conference code: **7880828**

- Need a local dial in number? Look one up online (scroll to bottom of list for US numbers) at <https://dialin.lync.com/556a4b78-4afd-4fe6-b721-1d903e8cdaa6>

Step by Step Instructions

1. Sign-in through Trainex's online check-in URL shown above.
2. You will be directed to the Skype Meeting link for FRTR. Follow your browser's instructions for installing Skype Meetings App. For example, in Internet Explorer, select **Run** when you see the alert at the bottom of the browser window.
3. On the Skype Meetings App sign-in page, enter your name, and select **Join**.
4. If prompted, select the appropriate method to listen:
 - Skype for Business – select this option to listen to audio online using your computer speakers or headphones
 - Call me at – select this option to have the online meeting call you for phone audio. You will be prompted to enter a phone number where you can be reached; Skype will call you at this location to listen to audio by phone
 - Don't join audio – select this option if you plan to join via the teleconference option listed above



Need more help with Skype? Visit

<https://support.office.com/en-us/article/skype-meetings-app-help-skype-for-business-web-app-e08370be-2fbb-4ce9-9a90-c84d92cc4cab?ui=en-US&rs=en-US&ad=US&ver=15&O365=1>

Skype Meeting Interface

The image shows a screenshot of the Skype Meetings App interface. At the top, the text "Skype Meetings App" is visible. Below it, the meeting title "2 Participants" is shown. The main content area displays a presentation slide titled "Federal Remediation Technologies Roundtable" with a subtitle "General Meeting of the Federal Remediation Technologies Roundtable" and a main heading "Modeling in Support of Site Remediation". The slide also lists the location "U.S. Geological Survey (USGS) National Center (Headquarters) 12201 Sunrise Valley Drive | Reston Virginia 20192" and the date "Wednesday, November 13, 2019". A small video thumbnail of a participant named "Balent, Jean" is visible on the right side of the slide. At the bottom of the app, there is a control bar with several icons: a chat icon, a video camera icon, a microphone icon, a screen share icon, a red hang-up icon, a phone icon, and a menu icon. Three blue callout boxes with arrows point to these icons: "Expand slides to full screen" points to the top right corner of the slide area; "Open chat to report technical issues or ask" points to the chat icon; "Mute or unmute your mic" points to the microphone icon; and "Hang up or exit the meeting" points to the red hang-up icon.

Expand slides to full screen

Skype Meetings App

2 Participants

17:54

Federal Remediation Technologies Roundtable

General Meeting of the
Federal Remediation Technologies Roundtable
**Modeling in Support of
Site Remediation**

U.S. Geological Survey (USGS) National Center (Headquarters)
12201 Sunrise Valley Drive | Reston Virginia 20192
Wednesday, November 13, 2019

The online broadcast will begin at approximately 8:30am eastern

Balent, Jean

Open chat to report technical issues or ask

Mute or unmute your mic

Hang up or exit the meeting