

**Resource Conservation and Recovery Act  
Facilities Investigation Remedy Selection Track (FIRST)  
RCRA FIRST Toolbox Training**

June 26, 2018

Maine Department of Environmental Protection /EPA Region 1

**Agenda Tuesday June 26, 2018**

9:00 – 9:15 AM	<b>Welcome, Safety Brief and Introduction</b> <i>David Wright, Director, Division of Remediation, Maine DEP</i>
9:15-9:30 AM	<b>Why We Are Here: The RCRA 2020 Universe /Lean Results/RCRA FIRST</b> <i>David Wright MEDEP/ Dan Wainberg EPA Region 1 / Paul Gotthold EPA Region 3</i> <ul style="list-style-type: none"> <li>■ Overview of Maine Corrective Action Universe Program Status Action Universe</li> <li>■ Region 3 Experience- Lean Events – what happened?</li> <li>■ New Perspectives on Business Process applied to RCRA CA</li> </ul>
9:30-10:15 AM	<b>Discussion of Root Cause(s) of Inefficiency / Group Exercise/Survey Results</b> <ul style="list-style-type: none"> <li>■ Root Causes – group exercise</li> <li>■ Root Causes Revealed/ Introduction to the contents of the RCRA FIRST Toolbox</li> </ul>
10:15-10:30AM	<b>Break</b>
10:30 -11:15 AM	<b>Overview of the RCRA FIRST Approach / Introduction to the RCRA FIRST Toolbox</b> <ul style="list-style-type: none"> <li>■ How to use the Toolbox resources to incorporate elements of RCRA FIRST into your corrective action process, including how to get started, and where within the process tools are applicable/ addressing the root causes</li> </ul> <b>Major Tools – A Closer Look</b> <ul style="list-style-type: none"> <li>■ RCRA FIRST Tools Explained</li> <li>■ Highlighted: CAF Meeting, CAF Template, Elevation, RSP Meeting, RSP Template</li> </ul>
11:15 AM-12:30 PM	<b>Lunch</b>
12:30-1:00 PM	<b>Case Studies of Successful RCRA FIRST projects- Group Exercise Set Up</b> <ul style="list-style-type: none"> <li>■ Examples of Effective Corrective Action Objectives</li> <li>■ Univar- California; Solvay-Pennsylvania</li> </ul>
1:00 -2:00 PM	<b>Developing Effective Corrective Action Objectives</b> <i>Joel Hennessy, EPA Region 3</i> <ul style="list-style-type: none"> <li>■ Understand how to improve Corrective Action Objectives to prevent process delays</li> <li>■ Group Discussion: walk through a scenario to develop Corrective Action Objectives</li> </ul>
2:00-2:15 PM	<b>Break</b>
2:15 - 3:30 PM	<b>Exercise: Remedy Selection Process Meeting</b> <ul style="list-style-type: none"> <li>■ Breakout Groups develop Corrective Action Objectives</li> </ul>
3:30PM-4:30 PM	<b>Presentations from Groups/Discussion of Outcomes</b> <ul style="list-style-type: none"> <li>■ Discussion and Q&amp;A - Make Sense? Answers Revealed!</li> </ul>
4:30 PM	<ul style="list-style-type: none"> <li>■ Review the Day / Tool 13</li> </ul>