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## Schedule of Events

The Removal Process for RPMs training will be held Monday, October 22 through Tuesday, October 23, 2018, at the U.S. EPA Region 2 office in New York, New York. The training will be held in Room 27A located on the 27<sup>th</sup> floor of the EPA Region 2 office. The training begins each day at 8:30 a.m. and ends on Tuesday at 4:00 p.m. Please plan your flights accordingly.

The U.S. EPA Region 2 office is located at:  
290 Broadway  
New York, New York 10007-1866

Please note: The training will be held at the U.S. EPA Region 2 office in New York, New York; a sleeping room block is set up at the Holiday Inn Manhattan Financial District. The Holiday Inn is approximately a 15- to 20-minute walk to the U.S. EPA Region 2 office.



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## Holiday Inn Manhattan Financial District

Holiday Inn Manhattan Financial District  
99 Washington Street  
New York, New York 10006  
Phone: (212) 791-2900

For additional information about the Holiday Inn Manhattan Financial District, please visit:  
<https://www.ihg.com/holidayinn/hotels/us/en/new-york/nycwa/hoteldetail>.

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## Sleeping Room Reservations

A block of rooms has been reserved at the Holiday Inn Manhattan Financial District in New York, New York. The lodging rate is \$199 per night plus 14.75 percent tax. This is significantly less than the prevailing government rate of \$291 per night. Reservations need to be made before **Friday, September 21, 2018**.

Included under the EPA room block is complimentary high speed internet and complimentary breakfast each morning.

To reserve your room, please call the reservation line at 1-855-914-1383 and ask for the “EPA CEC Training” room block or group code “CEC”.

To reserve your room online, please visit <https://www.holidayinn.com/OctoberCEC> and select your arrival and departure dates to populate the group rate.

You are responsible for cancelling your hotel reservation if you cannot attend. The Holiday Inn requires a notice of cancellation 24 hours before your scheduled arrival. If you fail to provide notice, one night’s lodging and tax will be charged to your credit card.

Hotel check-in begins after 3:00 p.m., and check-out time is at 11:00 a.m.

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## What to Pack for the New York City Area

October temperatures range from 50°F at night to 65°F during the day. Please be advised that the temperatures in the training room do not reflect temperatures outside. Be sure to pack a jacket or sweater to wear while you attend the training.

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## Dining

The hotel offers the following onsite restaurant:

- ❖ St. George Tavern, featuring classic American cuisine, is open daily for breakfast from 6:30 a.m. to 11:00 a.m. and for dinner from 5:00 p.m. to 10:30 p.m.
- ❖ In-Room dining is available from 6:30 a.m. until 11:00 p.m.

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## Health, Fitness and Recreation

The Holiday Inn offers several amenities, including a fitness center with two treadmills, an elliptical and recumbent bike, which is open from 5:30 a.m. until 11:00 p.m. The Holiday Inn also offers guests self-laundry facilities, open from 9:00 a.m. until 9:00 p.m.

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## Travel Information

The New York City area is served by three airports: La Guardia International Airport (LGA), John F. Kennedy International Airport (JFK) and Newark Liberty International Airport (EWR).

LGA is located approximately 12 miles from the Holiday Inn Manhattan Financial District. Additional information for LGA is available at <http://airport-laguardia.com/>.

JFK is located approximately 20 miles from the Holiday Inn Manhattan Financial District. Additional information for JFK is available at <http://www.airport-jfk.com/>.

EWR is located approximately 13 miles from the Holiday Inn Manhattan Financial District. Additional information for EWR is available at [www.airport-ewr.com/](http://www.airport-ewr.com/).

New York, New York is located in the Eastern Time Zone.

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## Ground Transportation

SuperShuttle provides transportation from LGA, JFK and EWR to the Holiday Inn. After you claim your luggage, locate the loading zones for boarding the SuperShuttle van just outside from baggage claim on the Baggage Claim level of each airport.

Reservations are required and can be made at <http://www.supershuttle.com>. If pre-purchased, one-way fare between LGA and the hotel is \$18, between the hotel and JFK is \$20, and between the hotel and EWR is \$21. This is a shared ride service which means that the driver has 25 minutes on airport property from the time the first passenger is placed in the vehicle. There may be other passengers going to various locations. For further questions, SuperShuttle can be contacted at (800) BLUE-VAN (800-258-3826).

Taxi fare between LGA and the hotel is approximately \$50 each way, not including gratuity. Taxi fare between JFK and the hotel is approximately \$65 each way, not including gratuity. Taxi fare between EWR and the hotel is approximately \$75 each way, not including gratuity.

Participants may also take the subway from JFK to the Holiday Inn. When arriving at JFK, follow the signs in your terminal to the AirTrain (the AirTrain stops at all eight terminals at JFK and stops at two subway stops in New York City).

- ❖ Board the Air Train towards the Howard Beach stop.
- ❖ Exit at the Howard Beach stop and take the A Train into Manhattan to the Fulton Street stop.
- ❖ Once you exit at the Fulton Street stop, head west towards Broadway.
- ❖ Make a left on Broadway, and then a right on Liberty Street.
- ❖ Walk two blocks to Greenwich Street and make a left.
- ❖ Make a right on Rector Street.
- ❖ The Holiday Inn will be on the right at the corner of Rector Street and Washington Street.

An AirTrain ticket is \$5 plus \$2.75 for a subway fare.

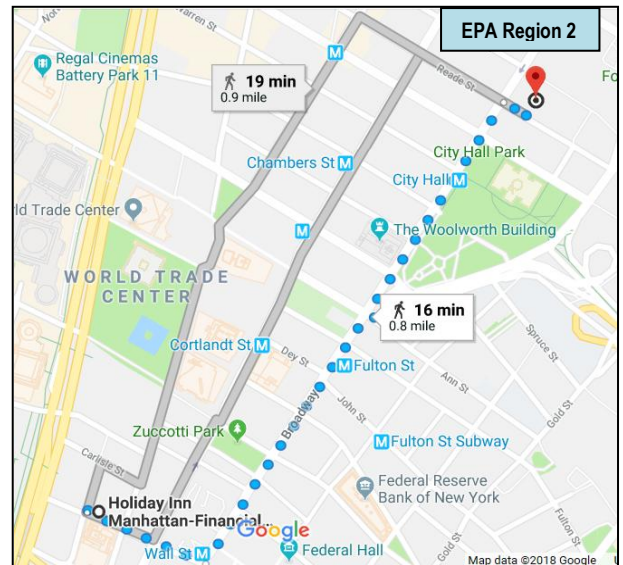
Twenty-four hour off-site parking is available at the GGMC Parking lot, located at 37 3<sup>rd</sup> Place for a daily reduced fee of \$35 per night, including tax. No in and out privileges. An additional \$15 applies to oversized SUV vehicles and they cannot accommodate vehicles larger than SUVs.

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## Walking Directions to EPA Region 2 from the Holiday Inn Manhattan Financial District

**Approximately 0.70 miles, 15 minutes**

- ❖ Proceed east on Rector Street
- ❖ Turn left onto Broadway
- ❖ Arrive at 290 Broadway – EPA Region 2 will be on your right between Reade Street and Duane Street



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## Public Transportation Directions to EPA Region 2 from the Holiday Inn Manhattan Financial District

**Approximately 20 minutes**

- ❖ From the hotel, head east on Rector Street.
- ❖ At the corner of Broadway and Rector Street, enter the Wall Street station and board either the 4 or 5 train.
- ❖ Exit at the Brooklyn Bridge/City Hall station.
- ❖ After exiting the station at City Hall, head east on Reade Street and make a right on Broadway.
- ❖ Arrive at 290 Broadway – EPA Region 2 will be on your right between Reade Street and Duane Street.

