
Schedule of Events

The Removal Process Training Course will be held Monday, May 21 through Friday, May 25, 2018, at the EPA Potomac Yard South building. The training will be held in Room S4370/80 on the 4th Floor. The training begins Monday at 8:30 a.m. and ends on Friday at 12:00 p.m. Please plan your flights accordingly.

The EPA Potomac Yard South building is located at:
2777 South Crystal Drive
Arlington, VA 22202



Please note: The training will be held at the EPA Potomac Yard South building; a sleeping room block has been established at the Residence Inn Arlington Capital View hotel, located less than 500 feet from the EPA building.

Residence Inn Arlington Capital View Hotel

For your convenience, a sleeping room block has been established at the Residence Inn Arlington Capital View Hotel (Residence Inn).

Residence Inn Arlington Capital View Hotel
2850 South Potomac Avenue
Arlington, Virginia 22202 (Washington, D.C. Metro area)
Phone: (703) 415-1300



The Residence Inn is conveniently located across the street from the EPA Potomac Yard South building. For additional information about the Residence Inn, visit www.marriott.com/wasry.

The lodging rate is \$183 per night plus 13.25% sales tax, less than the anticipated federal government rate for the Arlington area. Reservations need to be made before **Monday, April 23, 2018**, to receive the group rate. Included in the room rate is complimentary wireless Internet in your guest room and a daily complimentary hot breakfast buffet.

To reserve your room, please call Marriott Reservations directly at (703) 415-1300 or 1-800-228-9290 and ask for the “EPA” room block. When making your reservation, please identify yourself as a part of the Environmental Protection Agency group staying at the Residence Inn Arlington Capital View Hotel, located at 2850 South Potomac Avenue.

To make your reservation online, please visit: <https://www.marriott.com/meeting-event-hotels/group-corporate-travel/EPAremovalProcess>.

You are responsible for cancelling your hotel reservation if you cannot attend. The Residence Inn requires a notice of cancellation 72 hours before the day of your scheduled arrival. If you fail to provide notice, one night’s lodging and tax will be charged to your credit card.

Upon check-in you will be asked to verify your departure date; if you check-out earlier from your verified departure date, **an early departure fee of one night’s lodging and tax will be charged to your credit card.**

Hotel check-in begins after 4:00 p.m., and check-out time is at 12:00 p.m.

Dining

For your convenience, the Arlington area offers many dining selections located within walking distance from the Residence Inn.

Health, Fitness and Recreation

The Residence Inn offers a complimentary fitness center with cardiovascular and yoga equipment and a swimming pool. Bicycles are also available to rent.

Travel Information

The Arlington, Virginia area is served by the Ronald Reagan Washington National Airport (DCA) and the Washington Dulles International Airport (IAD). DCA is located approximately 1.5 miles from the Residence Inn hotel. IAD is located approximately 30 miles from the Residence Inn hotel. Additional information for DCA and IAD is available at www.metwashairports.com/.

Arlington, Virginia is located in the Eastern Time Zone.

Ground Transportation

The Metro rail system provides access to the Crystal City, Arlington, and the Washington D.C. Metro area. Metro's rail system opens at 5:00 a.m. Monday through Friday; 7:00 a.m. on Saturday and 8:00 a.m. on Sunday. The rail system closes at 11:30 p.m. Monday through Thursday; 1:00 a.m. Friday and Saturday and 11:00 p.m. on Sunday. Trains run approximately every 10 minutes on weekdays and approximately every 15 minutes after 9:00 p.m. daily, Saturdays, Sundays and holidays. Fares range from \$2 to \$6 one-way, depending on your arrival and departure stations and the time you ride the train. An additional \$1 surcharge is added if a paper fare card is used.

You may purchase a SmarTrip® card online, at any Metro sales office, retail outlets, or commuter stores. SmarTrip® cards also may be purchased through vending machines at stations where parking is available. The SmarTrip® card is a permanent rechargeable farecard and like a credit card, is embedded with a special computer chip that keeps track of the value of the card. Purchasing a SmarTrip® card allows you to add value to your card and not have to recharge your card each time you want to ride the Metro. SmarTrip® cards or individual tickets need to be purchased before boarding the train. Additional information about Metro rail is available at www.wmata.com/index.cfm.

The Residence Inn is accessible by Metro's yellow and blue lines. A map of the Metro rail is located on the last page of this information sheet. Additional information about Metro rail is available at www.wmata.com/index.cfm.

Directions from DCA to the Residence Inn using Metro:

- ❖ Take the Blue or Yellow line to the Crystal City station; take the escalators from the station to the street level
- ❖ At the top of the escalators, turn to the left toward the brown Metro sign
- ❖ After exiting, head south on South Bell Street (crossing 18th Street)
- ❖ Walk approximately one block and make a left onto 20th Street South
- ❖ Take the first right onto Crystal Drive – continue on Crystal Drive for approximately 0.3 miles until arriving at South Potomac Avenue (EPA Potomac Yard will be on your left)
- ❖ Make a left onto South Potomac Avenue and the entrance to the Residence Inn will be the first building on your right

Directions from Union Station to the Residence Inn using Metro:

- ❖ Take the Red line toward Shady Grove
- ❖ Exit at the Metro Center station and transfer to the Blue line toward Franconia
- ❖ Exit at the Crystal City station; take the escalators from the station to the street level
- ❖ At the top of the escalators, turn to the left toward the brown Metro sign
- ❖ After exiting, head south on South Bell Street (crossing 18th Street)
- ❖ Walk approximately one block and make a left onto 20th Street South
- ❖ Take the first right onto Crystal Drive – continue on Crystal Drive for approximately 0.3 miles until arriving at South Potomac Avenue (EPA Potomac Yard will be on your left)
- ❖ Make a left onto South Potomac Avenue and the entrance to the Residence Inn will be the first building on your right

Complimentary shuttle service to and from DCA is available. For transportation from DCA to the Residence Inn, use the courtesy phones (703-415-1300) in the baggage claim area to arrange for a pick-up. Guests also can wait under the Hotel Shuttle signs located at DCA outside of baggage claim.

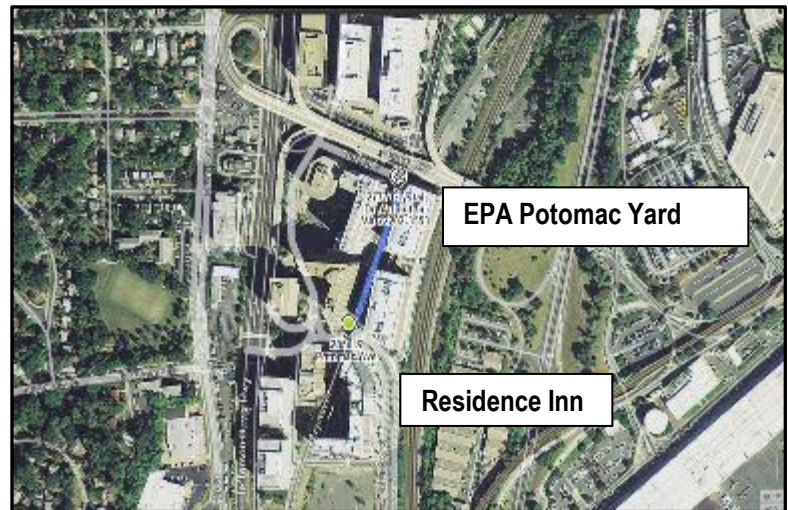
The Washington Flyer SuperShuttle also provides transportation from IAD to the Residence Inn. The SuperShuttle ticket counters are located on the far ends of the Ground Transportation Level of the Main Terminal. Shuttles operate on an on-demand basis. No reservations are needed for outbound service from the airport. One-way fare between IAD and the Residence Inn is \$30. Additional information about SuperShuttle is available at <https://www.supershuttle.com/>.

Taxi fare between DCA and the hotel is approximately \$15 each way. Taxi fare between IAD and the hotel is approximately \$50 each way. Fares do not include gratuity.

Valet parking is available for \$37 per night and self-parking is available for \$32 per night, both with in and out privileges.

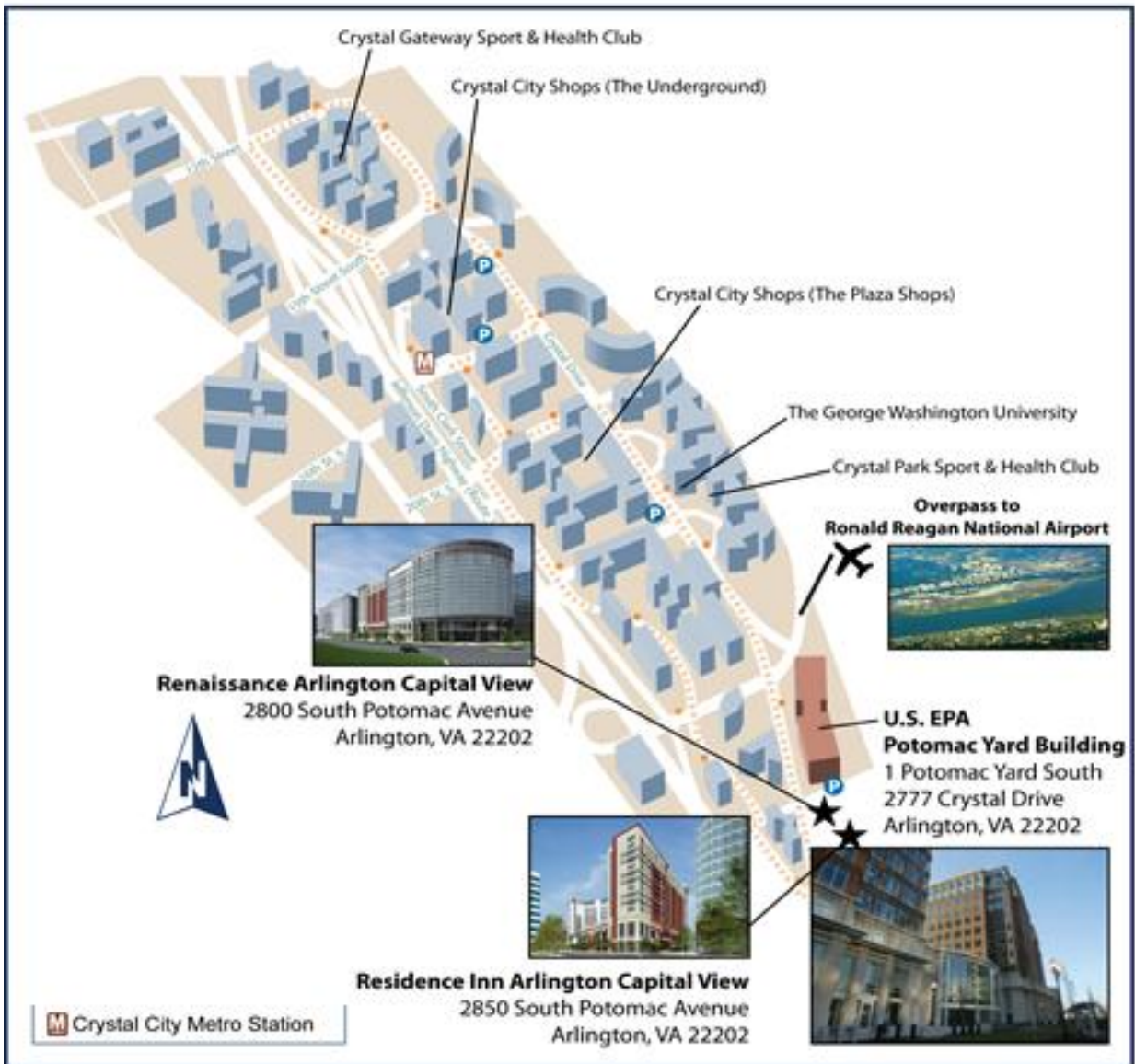
Walking Directions to EPA Potomac Yard South From The Residence Inn **Approximately 500 feet, 5 minutes**

- ❖ Exit the hotel and head west on South Potomac Avenue toward Crystal Drive
- ❖ Turn right onto Crystal Drive and the EPA will be on your right



Additional Information about the EPA Potomac Yard South Building

- ❖ All participants should enter through the South building entrance. The South building entrance is directly across from the Hyatt hotel. The training will be held in the South building in Room S4370/80 located on the 4th Floor.
- ❖ Please remember to bring your EPA ID with you if you are an EPA employee. If you have your EPA ID present, you will be exempt from security screening. If you do not have your EPA ID with you, you will be required to proceed through X-ray screening at the security desk. Non-EPA attendees will need to check in at the security desk, go through the X-ray screening and wait for an escort to take them up to the 4th Floor.
- ❖ Parking is available at the EPA building. The parking garage is accessible via South Potomac Avenue. You will be required to stop at the guard station, present your photo ID and state you are attending a training in the EPA. After the guard inspects the interior and exterior of your vehicle, you will be permitted to enter the parking garage. You must park in the unreserved spaces on the lower levels of the parking garage. Take the elevator to the ground level. After exiting the elevator, show the guard your EPA ID or photo ID and proceed to the main lobby area to check-in with the security desk. If you enter the garage before 9:30 a.m., the rate is \$9 per day. The daily maximum is \$17 per day.



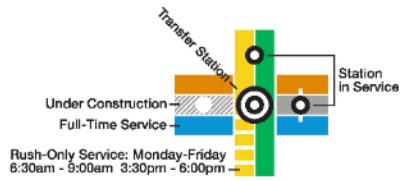
M System Map

wmata.com
 Customer Information Service: 202 637-7000
 TTY Phone: 202 638-3780
 Metro Transit Police: 202 962-2121

- ### Legend
- RD** Red Line • Glenmont / Shady Grove
 - OR** Orange Line • New Carrollton / Vienna
 - BL** Blue Line • Franconia-Springfield / Largo Town Center
 - GR** Green Line • Branch Ave / Greenbelt
 - YL** Yellow Line • Huntington / Fort Totten
 - SV** Silver Line • Wiehle-Reston East / Largo Town Center

- ### Station Features
- Bus to Airport
 - Parking
 - Hospital
 - Airport

Connecting Rail Systems



MetroRail Operating Times
 Mon-Thu 5am-midnight
 Fri 6am-3am
 Sat 7am-3am
 Sun 7am-midnight
 Times are approximate

Metro is accessible.



- No Smoking
- No Eating or Drinking
- No Animals (except service animals)
- No Audio (without earphones)
- No Littering or Spitting
- No Dangerous or Flammable Items