

**Resource Conservation and Recovery Act
Facilities Investigation Remedy Selection Track (FIRST)
Arizona Department of Environmental Quality Toolbox Training**

September 18-19, 2017

Phoenix, AZ

Agenda Day 1 Monday September 18, 2017	
9:00 – 9:15 AM	Welcome, Safety Brief and Introduction <i>Director, Waste Programs Division, Arizona DEQ</i> <i>Rob Barnett, Arizona DEQ</i>
9:15-9:30 AM	Why We Are Here: The RCRA 2020 Universe /Lean Results/RCRA FIRST <i>Rob Barnett, Arizona DEQ</i> <i>Paul Gotthold Joel Hennessy EPA Region 3</i> <ul style="list-style-type: none"> ■ Overview of Arizona DEQ Corrective Action Universe ■ the Region 3 and Region 7 Lean events – what happened? ■ New Perspectives on Business Process applied to RCRA CA
9:30-10:15 AM	Discussion of Root Cause(s) of Inefficiency / Group Exercise/Survey Results <ul style="list-style-type: none"> ■ Root Causes – group exercise ■ Root Causes Revealed/ Introduction to the contents of the RCRA FIRST Toolbox
10:15-10:30AM	Break
10:30 -11:15 AM	Overview of the RCRA FIRST Approach / Introduction to the RCRA FIRST Toolbox <ul style="list-style-type: none"> ■ How to use the Toolbox resources to incorporate elements of RCRA FIRST into your corrective action process, including how to get started, and where within the process tools are applicable/ addressing the root causes
11:15 AM-12:30 PM	Lunch
12:30-1:30 PM	Major Tools – A Closer Look <ul style="list-style-type: none"> ■ RCRA FIRST Tools Explained ■ Highlighted: CAF Meeting, CAF Template, Elevation, RSP Meeting, RSP Template
1:30 -2:00 PM	Case Studies of Successful RCRA FIRST projects- Group Exercise Set Up <ul style="list-style-type: none"> ■ California DTSC, Region3 Pennsylvania DEP ■ Set Up for Breakout Session
2:00-2:15 PM	Break
2:15 - 3:15 PM	Exercise: Corrective Action Framework Meeting <ul style="list-style-type: none"> ■ Breakout Groups discuss Scenarios 1-4
3:15PM-4:00 PM	Presentations from Groups/Discussion of Outcomes <ul style="list-style-type: none"> ■ Discussion and Q&A - Make Sense? Answers Revealed!
4:00-4:30 PM	Data Collection and Process Control- Review the Day <ul style="list-style-type: none"> ■ Measuring the Process- Tracking Progress- Monitoring the Pipeline ■ Review the Day

Agenda Day 2 Tuesday, September 19, 2017

9:00 – 9:15 AM	Welcome, Safety Brief and Introduction Recap Day 1- Preview Day 2
9:15-10:30 AM	Developing Effective Corrective Action Objectives <i>Joel Hennessy, EPA Region 3</i> <ul style="list-style-type: none">■ Understand how to improve Corrective Action Objectives to prevent process delays■ Group Discussion: walk through a scenario to develop Corrective Action Objectives
10:15-10:30 AM	Break
10:30 AM-11:15 AM	Exercise: Remedy Selection Process Meeting <ul style="list-style-type: none">■ Breakout Groups develop Corrective Action Objectives
11:15 AM-12:30 PM	Lunch
12:30-1:30 PM	Presentations from Groups/Discussion of Exercise Scenarios 1-4
1:30-2:30 PM	Case Studies of Successful RCRA FIRST projects- Group Exercise Set Up <ul style="list-style-type: none">■ Examples of Effective Corrective Action Objectives■ Available Support- Follow Up■ Key Messages
	END of TRAINING
3:00 PM-5:00 PM	Facility CAF/RSP Meeting 3:00-5:00