

## Schedule of Events

The OLEM 2017 TSP Ground Water Forum Training will be held October 17 through 19, 2017 at the EPA Region 8 office in Denver, Colorado. The training will be held in the Rocky Mountain/ Sagebrush rooms, located in the 2<sup>nd</sup> floor conference center of the Region 8 office. The training begins at 1:00 p.m. on Tuesday and ends at 5:00 p.m. on Thursday. Please plan your flights accordingly.

The EPA Region 8 office is located at:  
1595 Wynkoop Street  
Denver, Colorado 80202

Additional information about EPA Region 8 can be found by visiting  
<http://www2.epa.gov/aboutepa/epa-region-8-mountains-and-plains>.



Please note: The training will be held at the EPA Region 8 office in the Rocky Mountain/Sagebrush rooms; a sleeping room block has been established at the Hotel Indigo, approximately 0.3 miles from the EPA Region 8 office.

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## Important Information about Lodging and Attending the Training

EPA Headquarters will cover the lodging for all EPA regional attendees through a Master Account. **You must stay at the Hotel Indigo for EPA Headquarters to cover your lodging.** If an attendee designated for the EPA Master Account elects to stay at another hotel, your program or regional office is responsible for covering your lodging expenses.

For EPA participants traveling to the training, remember to include your approved SF-182 as an attachment. The SF-182 may be completed by your regional training coordinator. Your region may have a preference on whether you complete an individual or a group SF-182. *See the end of this info packet for a sample SF-182.*

Each traveling EPA participant must include a project code in your travel voucher. This code is not yet available but will be provided later. You will enter the code in the Site Project field in the Accounting section of Concur.

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## Hotel Indigo Denver Downtown

Hotel Indigo Denver Downtown  
1801 Wewatta Street  
Denver, Colorado 80202  
Phone: (303) 623-4422

For additional information about the Hotel Indigo Denver Downtown, visit: <https://www.ihg.com/hotelindigo/hotels/us/en/denver/>.

A block of rooms has been reserved at the Hotel Indigo in Denver, Colorado. The lodging rate is the prevailing federal government rate of \$180 per night plus 14.75% sales tax.

Reservations must be made before **Wednesday, September 20, 2017**, to receive the government rate.

To reserve your room by telephone, please call the Reservations Department at 1-800-439-4745. You need to mention that you are reserving under the “EPA Denver GW Forum Training” group to receive the negotiated lodging rate. To reserve online, please visit: <https://www.ihg.com/hotelindigo/hotels/us/en/denver/denws/EPAGWF>. Select the Book Online link located at the top right corner of the web page. Enter your arrival and departure dates, select Book, and follow the remaining directions to reserve your room. Even if EPA is paying for your lodging, you will still be required to enter a credit card to guarantee the reservation and to cover incidental charges.

You are responsible for cancelling your hotel reservation if you cannot attend. The Hotel Indigo requires a notice of cancellation by 6:00 p.m. local time on the day of your scheduled arrival. If you fail to provide notice, one night's lodging and tax will be charged to your credit card.

Hotel check-in begins after 3:00 p.m., and check-out time is at 12:00 p.m.

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## What to Pack for the Denver Area

Temperatures in October range from 30°F at night to 80°F during the day. Please pack accordingly.

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## Dining

The Hotel Indigo offers the following dining options:

- ❖ Hearth and Dram, serving breakfast, lunch and dinner, is open daily from 6:30 a.m. to 10:00 p.m.
- ❖ In-room dining from 6:30 a.m. to 10:00 p.m.

The Hotel Indigo is also steps from Union Station and the 16<sup>th</sup> Street Mall, providing easy access to more than two dozen nearby restaurants.

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## Health, Fitness and Recreation

The Hotel Indigo offers a fitness center with treadmills, elliptical machines, stationary bikes, and free weights.

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## Travel Information

The Denver area is served by Denver International Airport (DEN). DEN is located approximately 25 miles from downtown Denver. Additional information for DEN is available at <http://www.flydenver.com/>.

Denver, Colorado is the Mountain Time Zone.

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## Ground Transportation

Rail: Denver's recently opened RTD Rail System provides service from DEN to downtown Denver. Upon arriving at DEN, head to baggage claim located on Level 5. To get to the Denver Airport RTD Station, follow signs to the Transit Center and proceed to the south exit on level 5 (look for the large American flag), exit the terminal through the sliding glass doors and take the escalator located in the center of the plaza down to level 1. The A Line trains depart to and from the airport every 15 minutes throughout the day, daily. Early morning and late evening trips depart every 30 minutes. One-way fares are \$9.00. To get to downtown Denver, take the A Line all the way to Union Station (approximately 37 minutes). The Hotel Indigo is located north of Union Station, across Wewatta Street. The EPA Region 8 office is one block southwest of Union Station, at the corner of Wynkoop Street and 16<sup>th</sup> Street. See page 3 for rail map. A Line train schedules are available here:

<http://www3.rtd-denver.com/schedules/getSchedule.action?runboardId=2179&routeType=32&routeId=A&serviceType=4>

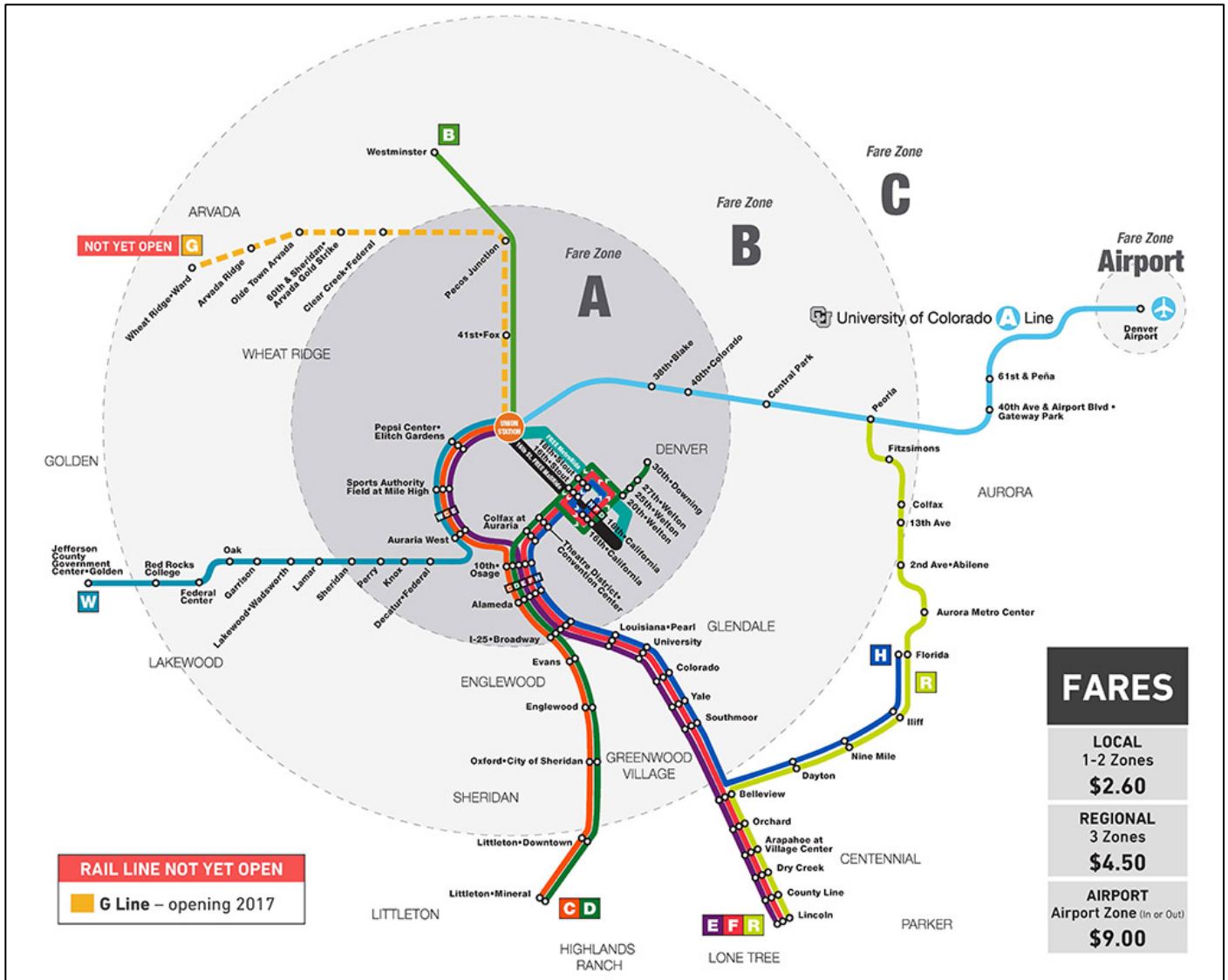
Van: Super Shuttle provides service from DEN to the Hotel Indigo. Ticket counters are located on Terminal Level 5, across from the rental car agencies; reservations are not required. The ticket counter is staffed from 6:00 a.m. to 11:30 p.m. daily. If you arrive after hours, please use the courtesy phone located at the ticket counter to connect directly to dispatch. The cost is \$22 per person each way or \$44 per person round trip. For more information or to make reservations, contact Super Shuttle directly at (800) 258-3826 or (303) 370-1300. Super Shuttle features blue vans with SUPER SHUTTLE printed on the side.

Taxi: Taxi fare between DEN and the Hotel Indigo is approximately \$55 each way, not including gratuity.

Driving: Valet parking is available at the hotel for \$42 per night plus tax with in and out privileges.



# Denver RTD Rail System



## Walking Directions to EPA Region 8 from the Hotel Indigo Denver Downtown

Approximately 0.3 miles, 10 minutes

- ❖ Start out heading southwest on Wewatta Street.
- ❖ Turn left onto 16<sup>th</sup> Street.
- ❖ EPA Region 8 will be located on the right at 1595 Wynkoop Street.

### 16<sup>th</sup> Street Shuttle

The 16<sup>th</sup> Street Shuttle is a free shuttle that travels the 16<sup>th</sup> Street mall.

