
Schedule of Events

The Removal Process training will be held Monday, November 3 through Friday, November 7, 2014, at the U.S. EPA Region 5 office in Chicago, Illinois. The training will be held in the Lake Superior Room in the 12th Floor Conference Center. The training begins each day at 8:30 a.m. and ends on Friday at 12:00 p.m. Please plan your flights accordingly.

The U.S. EPA Region 5 office is located at:

77 West Jackson Boulevard
Chicago, Illinois 60604-3507

<http://www2.epa.gov/aboutepa/visiting-epas-region-5-office-chicago>



Please note: The training will be held at the U.S. EPA Region 5 office in Chicago, Illinois; a sleeping room block is set up at the Club Quarters, Central Loop in Chicago, Illinois. There are several parking lots near the U.S. EPA Region 5 building, and a limited amount of metered street parking on Clark Street. The closest garage is at the south end of the building; which can be accessed from Federal Street or Van Buren Street. Costs vary by garage and amount of time parked. There is no parking within the U.S. EPA Region 5 building itself.

Note: Because of a city-wide convention, there are limited sleeping rooms available in the Chicago area. Participants are strongly encouraged to reserve rooms as soon as possible in the EPA sleeping room block at the federal government rate to ensure a room is secured at the correct rate. Travel costs are required to be reported to the Office of Inspector General and Office of the Chief Financial Officer (OCFO).

The Club Quarters

The Club Quarters, Central Loop
111 West Adams Street
Chicago, Illinois 60603
Phone: (312) 214-6400

For additional information about the Club Quarters, visit:

<http://clubquarters.com/chicago/central-loop>



Sleeping Room Reservations

A block of rooms has been reserved at Club Quarters, Central Loop in Chicago, Illinois. The lodging rate is the prevailing government rate of \$194 per night plus 16.4 percent sales tax. Reservations need to be made by **Wednesday, October 8, 2014**, to receive the government rate.

The hotel offers complimentary high-speed wireless Internet access throughout the hotel.

To reserve your room please call Club Quarters Member Services during business hours directly at (203) 905-2100. You will need to mention that you are reserving under the “**U.S. Environmental Protection Agency**” room block and provide the group code: **EPA112**. You may also book directly online, using the link:

<https://gc.synxis.com/rez.aspx?Chain=14601&hotel=58314&template=GCF&shell=GCF2&locale=en-US&hotellist=WEB&group=EPA112>.

You are responsible for cancelling your hotel reservation if you cannot attend. Club Quarters requires a notice of cancellation by 12:00 p.m. Central Time, 48 hours before the day of your scheduled arrival. If you fail to provide notice, one night's lodging and tax will be charged to your credit card.

Hotel check-in begins after 3:00 p.m., and check-out time is at 12:00 p.m.

What to Pack for the Chicago Area

Dress is casual for Chicago weather. Temperatures range from 35°F at night to 50°F during the day. Please be advised that the temperatures in the training room do not reflect temperatures outside. Be sure to pack a jacket or sweater to wear while you attend the Removal Process training.

Dining

Club Quarters offers one on-site restaurant, Elephant and Castle, which is open daily for breakfast, lunch. Club Quarters also offers in-room dining.

Located in downtown Chicago, many types of restaurants can be found in the immediate vicinity of the Club Quarters.

Health, Fitness and Recreation

Club Quarters offers several amenities, including a 24-hour fitness center with treadmills, elliptical machines, exercise bikes and weight machines.

Travel Information

The Chicago area is served by the Chicago O'Hare International Airport (ORD) and the Midway International Airport (MDW). ORD is located approximately 18 miles from downtown Chicago. MDW is located approximately 12 miles from downtown Chicago.

Additional information about both airports is available at <http://www.flychicago.com>.

Chicago, Illinois is located in the Central Time Zone.

Ground Transportation

The Chicago "L" train provides access to downtown Chicago from both airports. Trains leave ORD every 15 minutes and the ride is approximately 45 minutes each way. Trains leave MDW every 15 minutes and the ride is approximately 35 minutes each way. Fares are \$2.50 one-way. The Orange Line "L" from MDW operates Monday through Friday, 4:00 a.m. to 1:00 a.m., Saturdays from 4:30 a.m. to 1:00 a.m., and Sunday and holidays, 5:30 a.m. to 11:00 p.m. The Blue Line "L" from ORD operates 24 hours a day.

Additional information about the Chicago "L" is available at <http://www.transitchicago.com>.

Club Quarters is located near the Quincy/Wells "L" stop, serving the Brown, Pink, Purple, and Orange Lines and the Jackson "L" stop, serving the Blue Line

Directions from ORD to Club Quarters using the Blue Line "L":

- ❖ At ORD, follow signs for CTA Trains to City.
- ❖ Board the Blue Line "L" toward Forest Park. The Blue Line is the only train in operation at ORD.
- ❖ Exit at the Jackson-Blue stop (this stop is approximately 2 blocks from the hotel).
- ❖ From the Jackson-Blue stop, walk west on West Monroe Street toward South Clark Street.
- ❖ Turn Right on South Clark Street and walk one block.
- ❖ Turn Left on West Adams Street and the hotel will be on your left at 111 West Adams Street.

Directions from MDW to Club Quarters using the Orange Line "L":

- ❖ At MDW, follow signs for CTA Trains to City.
- ❖ Board the Orange Line "L" toward the Loop. The Orange Line is the only train in operation at MDW.
- ❖ Exit at the Quincy/Wells stop and head north on South Wells Street.
- ❖ Turn Right on West Adams Street and walk two blocks.
- ❖ The hotel will be on your right at 111 West Adams Street.



Numerous shuttle services provide transportation from ORD and MDW to Club Quarters. For shuttles from ORD, please visit: <http://www.flychicago.com/OHare/EN/GettingToFrom/Shuttles/>. For shuttles from MDW, please visit: <http://www.flychicago.com/midway/en/GettingToFrom/Shuttles/>.

Taxi fare between ORD and the hotel is approximately \$50 each way, not including gratuity. Taxi fare between MDW and the hotel is approximately \$20 each way, not including gratuity.

Valet parking is available at the hotel for \$45 per night with in and out privileges. In addition, parking is available at a discounted rate at the South Loop Garage for \$24 for 24 hours with no in and out privileges.

Driving Directions to EPA Region 5 Chicago

The Metcalfe Federal Building is located in downtown Chicago at the southeast corner of the intersection of South Clark Street and West Jackson Boulevard.

From Interstate 90 / 94

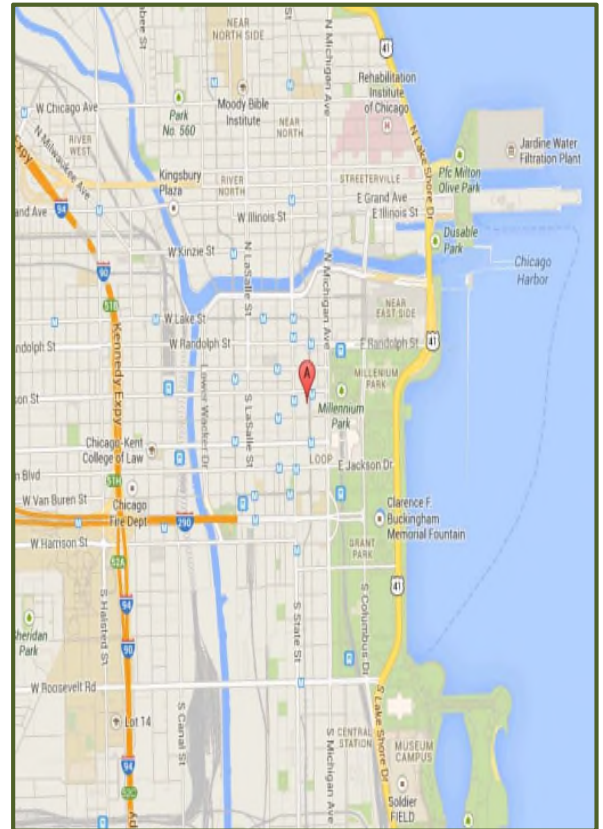
- ❖ From I-90/94, exit east on Congress Parkway (290)
- ❖ Turn north (left) on Dearborn Street
- ❖ Turn west (left) on Adams Street
- ❖ Turn south (left) on Clark Street

From Interstate 290

- ❖ Continue east on Congress Parkway into downtown Chicago
- ❖ Turn north (left) on Dearborn Street
- ❖ Turn west (left) on Adams Street
- ❖ Turn south (left) on Clark Street

From Lake Shore Drive

- ❖ From Lake Shore Drive, exit west on Jackson Boulevard
- ❖ Turn north on Michigan Avenue
- ❖ Turn west (left) on Adams Street
- ❖ Turn south (left) on Clark Street



Walking Directions to EPA Region 5 Chicago

From Club Quarters, Central Loop, Approximately 0.1 miles, 2 minutes

- ❖ Head east on West Adams Street towards South Clark Street
- ❖ Turn right onto South Clark Street
- ❖ Turn left onto West Jackson Street
- ❖ EPA Region 5 will be on your right at the southeast corner of South Clark Street and West Jackson Boulevard

