

OIL PROGRAM MANAGER MEETING

General Information

The Oil Program Manager Meeting will be held Tues., July 13 through Thurs., July 15, 2010, at the Holiday Inn National Airport, Arlington, VA 22202.

Lodging Information

A room block has been arranged for this group at the Holiday Inn National Airport. The lodging rate for the group is \$109 per night plus 10.25 percent occupancy tax. (*Persons placing their reservations with a government purchase card will be tax exempt. Be sure to mention this when placing your reservation and again upon checkout.*) This special group rate is \$61 less than the current government per diem. You must make your reservation before **Wednesday, June 30, 2010**, to receive this special rate.



To make your reservation you may either reserve a room online by visiting this direct link:

http://www.ihg.com/h/d/Hi/1/en/rates/WASDC?groupBookingCode=EPP&_IATAno=99801505

or call the hotel at 1-800-465-4329 and ask for a room in the **Environmental Protection Agency/Oil Program HQ Meeting** room block.

Reservations at the Holiday Inn must be confirmed with a credit card. You are responsible for cancelling your hotel reservation if you cannot attend. **You will be charged for one night's room and tax if you do not cancel your reservation by 6:00 PM on your day of arrival; cancellations made prior to 6:00 PM will not be penalized.**

Your reservation includes a Full American Breakfast each day and one complimentary drink coupon for use any time during your stay. Hotel check-in begins after 4:00 PM, and check-out time is at 12:00 Noon. Overnight parking is available for \$16 per day. Daily parking is available for \$6. (We have a limited number of free parking passes available – please let Sheila Kelly know if you will be requiring parking and she will determine how these passes will be distributed.)

Contact Information for the Holiday Inn National Airport

Holiday Inn National Airport
2650 Jefferson Davis Hwy.
Arlington, VA 22202
Phone: 703-684-7200
Fax: 703-684-3217
<http://www.hinationalairport.com/>

What to Pack

Dress is casual for hot and humid weather conditions. Temperatures can range from the low 70's at night to the mid to upper 90's during the day. Please be advised that temperatures in the meeting room do not reflect temperatures outside. It is always a good idea to pack a light jacket or sweater.

Dining and Entertainment

For your convenience, the Holiday Inn offers several dining options. The National Diner, located inside the hotel, serves breakfast, lunch, and dinner throughout the week in a traditional old time diner style atmosphere with old time diner style prices. O'Malley's Sports Pub (<http://www.omalleysarlington.com/>), also located inside the hotel, serves casual lunch and dinner fare. And, of course, the Holiday Inn offers a full room service menu for your convenience. Please visit <http://www.stayarlington.com/> to find other dining and entertainment options in the Arlington area.

