

EPA's Office of Superfund Remediation and Technology Innovation and the Regional Offices are sponsoring the next:

TECHNICAL SUPPORT PROJECT GENERAL MEETING

October 18-21, 2004
Sacramento, CA



The Fall 2004 meeting of the Technical Support Project will be held at:

Hyatt Regency Sacramento at Capitol Park
1209 L Street • Sacramento, CA 95814
Phone: (916) 443-1234 • Fax: (916) 321-3099
<http://www.sacramento.hyatt.com/property/index.jhtml>

Hotel rooms are being reserved at the Hyatt Regency for \$93 per night (government rate). To make your reservation, please call (800)-233-1234 or (916) 443-1234. All reservations must be guaranteed with a major credit card. To get the \$93 room rate, please inform the reservations desk that you are with the U.S. EPA Technical Support Project. The cutoff date for reservations at this rate is September 24 by 5 pm PST. Any reservations made after this date will be accepted on a "space available" basis. Our room block is good for the nights of Sunday, October 17, through Thursday, October 21, with check out on Friday, October 22. Check-in time is after 3 pm, and check-out time is 12 noon. The hotel will extend the group rate two days before and two days after the meeting.

As usual, an EPA purchase order will cover the lodging costs of EPA Regional forum members. The cost of lodging on this purchase order is tax exempt. Other meeting participants also may be eligible for a tax exemption. Please ask the reservations desk for instructions on how to receive an exemption. Otherwise, expect a city tax of 12% and a fee of \$1.50 per night.

If you decide not to attend the meeting, please cancel your reservation 24 hours prior to scheduled arrival in order to be refunded or credited for any deposits paid.

EPA's policy is to make reasonable accommodation to persons with disabilities wishing to participate in the Agency's programs and activities, pursuant to the Rehabilitation Act of 1979, 29 USC 791. Any request for accommodation should be made to the specified registration contact, preferably one month in advance of the registration deadline, so that EPA will have sufficient time to process the request.

Registration

There is no registration fee for the meeting. However, all participants (including regional and state members of the forums, EPA headquarters and laboratory staff, HSTLs, guest speakers, etc.) must register at <http://www.trainex.org>. It is very important that we maintain an accurate headcount of meeting participants, including the number of people planning to stay at the hotel. If you have any questions, you may contact Diane Dopkin at diane.dopkin@emsus.com, or call (301) 589-5318.

Travel Authorizations

Since all Regional EPA participants now file their travel authorizations electronically, you do not need to bring a copy of their travel authorization to the Technical Support Project meeting. However, in order to have lodging costs covered by the EPA purchase order, your travel authorization must indicate that lodging is being paid by the purchase order and not the Region.

Amenities

Each guest room is equipped with an alarmclock/radio, telephone with voice mail, coffee maker, television with cable movie channels, video account review and check-out, video messages, full bath amenities, hair dryer, iron and ironing board, daily newspaper delivery for Regency Club® and Gold Passport® members, data port, and WiFi access in all guestrooms and public areas.

The hotel also offers a heated outdoor swimming pool and whirlpool and a fitness center (free weights, Universal® weights, exercise cycles, steppers, stair climbers, and rowers) for hotel guests. An IMAX Theater is located directly behind the hotel.

Getting to the Hotel

Airport Shuttle/Taxi Service: Taxi fare from the Sacramento International Airport to the Hyatt Regency (an approximate 20-minute drive) is about \$30 one way. Alternatively, you can take the shared-ride Super Shuttle for \$13 one way (\$24 round trip). Shuttles depart every 15 minutes and stop at downtown hotels.

Rental Cars: Alamo, Avis, Budget, Dollar, Enterprise, Hertz, and National are all located at the Rental Car Terminal. To reach this terminal, board one of the rental car buses that stop at each of the airport terminals.

Driving Directions from Sacramento International Airport and Points

North:

Take the J Street exit off of I-5 South. Proceed east. Turn right at 13th St. Turn right onto L Street. The hotel is on the right at 12th Street and L Street. (See map, next page.)

Sacramento, CA

From Points South: From I-5 North, also take the J Street exit and follow the directions above.

Parking: The hotel has both self and valet parking available. The costs are \$12/day and \$18/day, respectively, for hotel guests. For commuting visitors, there will be a limited number of parking vouchers that will allow you to use the lot for \$7/day. Please contact Diane Dopkin if you need a voucher.

Map:

